



# RENTAL APPLICATION

Please take a few extra moments to review your application before submitting it for processing. Please check to make sure we have complete information and phone numbers so we may expedite your application quickly.

**Incomplete applications will delay processing. Owner/Manager may require additional information.**

The undersigned hereby makes application to rent unit # \_\_\_\_\_ located at \_\_\_\_\_, beginning on \_\_\_\_\_ at a monthly rent of \$ \_\_\_\_\_ and security deposit of \$ \_\_\_\_\_; anticipated move-in date of \_\_\_\_\_.

Applicant Last Name		First	Middle	Phone	
Date of Birth		Social Security #		Other Phone	
Driver's License #		State	Email		
Co-Applicant Name(s)					
Date of Birth		Social Security #		Phone	
Dependent Name(s)					
Date of Birth		Social Security #		Phone	
List All Pets					
# of Parking Spots Requested	Vehicle Information: Make/Model		Year	License Plate	State

## RESIDENTIAL HISTORY (past 3 years - list current first)

Current Address: Street	Unit #	City, State	Zip	Month & year moved in
				/
Reason(s) for leaving				Rent
				\$
Current Landlord/Agent				Phone
Previous Address (last 3yrs): Street				Month & year moved in
				/
Previous Landlord/Agent				Phone

## EMPLOYMENT INFORMATION

Your Status (check all that apply):		<input type="checkbox"/> Full Time	<input type="checkbox"/> Part Time	<input type="checkbox"/> Student	<input type="checkbox"/> Unemployed
Employer/School				Phone	
Employed as				Dates employed	
Supervisor Name				Phone	
Salary					
\$ _____ per					
If employed by above less than 12 months, give name & phone of previous Employer/School					
If there is another source(s) of income you would like us to consider, please list income, source, and person (banker, employer, or etc) who we could contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.					
Amount				Source/Contact Name Info	
\$ _____ per					

**REFERENCES**

<b>Banking Accounts:</b> Bank Name(s)		Type of Account(s)
<b>Personal Reference/Emergency Contact:</b> Name	Phone	Relationship

**HAVE YOU EVER:**

FILED FOR BANKRUPTCY? <input type="checkbox"/> YES <input type="checkbox"/> NO	WILLFULLY OR INTENTIONALLY REFUSED TO PAY RENT WHEN DUE? <input type="checkbox"/> YES <input type="checkbox"/> NO
BEEN EVICTED FROM TENANCY OR BEEN IN A FORCLOSURE? <input type="checkbox"/> YES <input type="checkbox"/> NO	BEEN CONVICTED OF A FELONY? <input type="checkbox"/> YES <input type="checkbox"/> NO

**ADDITIONAL INFORMATION**

Please give any additional information that might help the owner/management evaluate this application:

**WHERE MAY WE REACH YOU TO DISCUSS THIS APPLICATION?**

Day Phone # (    ) \_\_\_\_\_ Night Phone # (    ) \_\_\_\_\_  
Cell Phone # (    ) \_\_\_\_\_ email address: \_\_\_\_\_

I hereby apply to lease the premises described above for the term and upon the conditions set forth above and agree that rent is payable in advance of the first day of each month. I warrant that all statements set forth above are true. Should any statement made above be a misrepresentation or not a true statement of facts, the earnest money enclosed with this application will be retained to offset the agent's cost, time, and effort in processing my application.

The credit check fee will be \$ \_\_\_\_\_. Any credit check fees are *not* refundable.

I hereby deposit \$ \_\_\_\_\_ as earnest money to be refunded to me *if* this application is not accepted in three (3) business banking days. Upon acceptance of this application, this earnest money shall be retained as part of the security deposit. Upon acceptance and approval of this application, I agree to execute a lease for \_\_\_\_\_ months and pay the balance of the security deposit before possession is given and prior to the move-in date. If the owner or agent does not approve/accept this application, the earnest money will be refunded, and I hereby waive any claim for damages as a result of non-acceptance. I understand that an investigative consumer report may be prepared during the processing of my application. This inquiry may include information as to my character, general reputation, personal characteristics, and mode of living, and that this information may be obtained through personal interviews with others with whom I may be acquainted.

*To the best of my knowledge, the above information is true and correct.*

X \_\_\_\_\_  
Applicant Signature Date

**AUTHORIZATION**  
*Release of Information*

*I agree to permit an investigation of my credit, tenant history, banking, employment, criminal background, and any other screening for the purposes of renting this apartment, and for the building owner/manager to provide our rental referral service your name and other required rental close out information.*

\_\_\_\_\_  
Name (please print)

X \_\_\_\_\_  
Signature Date

**Overnight Parking:** Except in areas specifically designated by the Village for on-street overnight permit parking, night parking is prohibited on all Village streets from 2:30am to 6am. The tenant is responsible for providing a legal parking space for tenant's vehicle during these hours to the extent such parking is not provided by the building owner. Call 708-358-PARK for more info.